# Form **990-EZ**

# Short Form Return of Organization Exempt From Income Tax Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation)

Sponsoring organizations of donor advised funds and controlling organizations as defined in section 512(b)(13) must file Form 990. All other organizations with gross receipts less than \$1,000,000 and total assets less than \$2,500,000 at the end of the year may use this form. ▶ The organization may have to use a copy of this return to satisfy state reporting requirements.

OMB No. 1545-1150

**Open to Public** Inspection

Department of the Treasury Internal Revenue Service

Δ	For the	2008 calend	ar vear	, or tax year beginning	8/1	, 2008, and e	nding	7/31		, 20	09
_	Check if ap			<u> </u>	0/ 1	, 2000, and e	y				
	Address c		Please use IRS	C Name of organization	V BUBU 10 000	1001 0 5011115 1511	NI INIO		er iaen	tification nu	
H	Name cha	· ·	label or	CUMBERLAND COUNT				54		2037253	
Ħ	Initial retur	· ·	print or type.	Number and street (or P.O.	box, if mail is not o	lelivered to street address)	Room/suite			mber	
Ħ	Terminatio		See	c/o CLIFTON WHITE, P	O BOX 170			( 804	)	492-449	93
$\Box$	Amended	return	Specific Instruc-	City or town, state or count	ry, and ZIP + 4			F Group E	xemp	tion	
	Application	n pending	tions.	CUMBERLAND, VA 23	040-0170			Number			
	• Section	on 501(c)(3) o	_	rations and 4947(a)(1) none mpleted Schedule A (Form	•	trusts must attach		unting meth		✓ Cash	Accrual
ı	Websit	e: ► <u>www</u>	.cumb	erlandcounty.virginia.gc	v/civic/founda	tion/				rganization is	
J	Organiz	ation type (c	heck o	nly one)- ✓ 501(c) ( 3 ) ◀	(insert no.)	4947(a)(1) or 527	990-E	Z, or 990-P	PF).	,	•
K	Check ►	if the org	ganizatio	on is not a section 509(a)(3) s ization chooses to file a retur	upporting organiz	zation <b>and</b> its gross rece	eipts are nor	mally <b>not</b> m	ore tha	an \$25,000. /	A return is
_				ne 9 to determine gross receip			stead of Form	000-F7 I	▶ \$		50,927
										David I \	50,927
Р	art I			enses, and Changes in		or Fund Balances	(See the	Instructio		r Part I.)	44.050
	1	Contribution	ns, gifts	s, grants, and similar amou	nts received				1		41,258
	2	Program se	ervice i	revenue including governi	ment fees and	contracts		$\cdot$ $\cdot$ $\cdot$ $\vdash$	2		0
	3	Membershi	ip dues	s and assessments					3		0
	4	Investment	incom	ne					4		3,890
	5a	Gross amo	ount fro	om sale of assets other th	an inventory .	5a					
	b	Less: cost	or other	er basis and sales expens	ses	5b					
	С	Gain or (los	s) from	sale of assets other than in			(attach sch	edule) .	5c		0
Revenue	6			ivities (complete applicable parts of		-					
Æ				ot including \$							
è	_ u	reported or	-	_				5509			
_	b	•		nses other than fundraisir				5509			
				ess) from special events a	•		ino 6al		6c		0
	C		-			7a	ille oaj .				
	7a			ventory, less returns and		76					
	b	Less: cost	_						7c		0
			•	oss) from sales of inventor	y (Subtract line	e /b from line /a) .					
	8	Other rever	nue (de	escribe	7 0				8		45 440
_	9			add lines 1, 2, 3, 4, 5c, 6c					9		45,418
	10	Grants and	d simila	ar amounts paid (attach so	chedule)			· · · ⊢	10		28,550
	11	Benefits pa	aid to d	or for members				–	11		0
nses	12	Salaries, of	ther co	empensation, and employe	ee benefits .			–	12		0
š	13	Professiona	al fees	and other payments to ir	dependent cor	ntractors		[	13		0
Exper	14	Occupancy	y, rent,	utilities, and maintenance					14		0
Ш	15	Printing, pu	ublicati	ions, postage, and shippir	ng			[	15		0
	16	Other expe	enses (	ions, postage, and shippindescribe ► SEE ATTAC	HED SCHEDU	LE "EXPENSES"		)	16		8371
	17	Total expe	enses.	Add lines 10 through 16				▶	17		36921
S	18	Excess or	(deficit	) for the year (Subtract lin	e 17 from line	9)		L	18		8,497
Net Assets	19			nd balances at beginning		·					
As				e reported on prior year's					19		64,760
et	20			net assets or fund balan					20		0
Z	21			d balances at end of year					21		73,257
P	art II			s. If Total assets on line 2						of Form 99	
				See the instructions for Pa		. ,		ginning of yea		(B) End of y	
22	Cook	n cavingo o	•	restments	•			64,76		,	73,257
		_					<b>I</b>		0 23		0
23									0 24		0
24		•		<b>-</b>				64,76			73,257
25								-	0 26		0
26 27	) lota	ıı ııabılities (	describ	be ► alances (line 27 of column	(R) must sore	with line 21)		64,76			73,257
	IAGE	ussets UL II	unu De	uidille Zi Oi COlulli	י נטן must agre	· · · · · · · · · · · · · · · · · · ·		04,70	v  21		13,231

-orm 990-E2 (2008)					Page 4
Part III Statement of Program Service Accom	plishments (See the inst	ructions for Part	III.)	(D	Expenses
What is the organization's primary exempt purpose?	ducational scholarships	& teaching suppo	ort grants	(Rec	quired for 501(c)(3) (4) organizations
Describe what was achieved in carrying out the organized describe the services provided, the number of persons be	ation's exempt purposes. Ir	n a clear and cond	ise manner,	and	4947(a)(1) trusts; onal for others.)
· · · · · · · · · · · · · · · · · · ·	· · · · · · · · · · · · · · · · · · ·	•		Optio	onarior outlors.)
\$19,850 in scholarships awarded to 19 individual within the annual donation contributions and fun		nany awards as p	ossible		
within the annual donation contributions and full	iu raising enorts.				
(Grants \$ ) If this amount incli	udes foreign grants, check	here	. ▶ 🗆	28a	19,850
\$8,700 in teaching support grants awarded to tea	chers in Cumberland's H	igh, Middle and E	lementary		
Schools benefiting nearly 1,500 total students. G		aul award total b	y 10 %		
annually.					
(Grants \$ ) It this amount incli	udes foreign grants, check			29a	8,700
30					
(Grants \$ ) If this amount incli	udes foreign grants, check	here	. ▶ 🗆	30a	
	udes foreign grants, check			31a	
Total program service expenses (add lines 28a th				32	28,550
Part IV List of Officers, Directors, Trustees, and Key		· · · · · · · · · · · · · · · · · · ·	_ `		· · · · · · · · · · · · · · · · · · ·
(a) Name and address	(b) Title and average hours per week devoted to position	(c) Compensation (If not paid, enter -0)	(d) Contribution employee benefit deferred compe	plans &	(e) Expense account and other allowances
BICKEL, PATRICIA	RECORDING	0		0	
178 DEEP RUN RD, CARTERSVILLE, 23027 GAMMAGE, BARBARA	SECRETARY: 2	0		0	U
PO BOX 72, CUMBERLAND, VA 23040	DIRECTOR: 1	0		0	0
GOODMAN, HERBERT	DIRECTOR: 1				
349 SUNNYSIDE RD, CUMBERLAND, VA 23040	DIRECTOR: 1	0		0	0
LUCAS-HILL, BEVERLY	DIRECTOR: 1				
PO BOX 170, CUMBERLAND, VA 23040		0		0	0
JONES, CHIP	DIRECTOR: 1			•	
3141 ROCKY FORD RD, CREWE, VA 23930 MULLEINS, KAREN		0		0	U
557 STONEY POINT RD, CUMBERLAND, VA 23040	DIRECTOR: 1	0		0	0
OSL, WILLIAM	PRESIDENT: 1				
158 OAKLAND LANE, COLUMBIA, VA 23038	PRESIDENT. I	0		0	0
PEARCE, BARBARA	DIRECTOR: 1				
9624 NORTHRIDGE CT, RICHMOND, VA 23235		0		0	0
ROBINSON, BRUCE	CORRESPONDING			•	
565 DEEP RUN RD, CARTERSVILLE, VA 23027	SECRETARY: 2	0		0	U
URQUHART, HAZEL 31 OAKLAND LANE, COLUMBIA, VA 23038	DIRECTOR: 1	0		0	0
WHITE, CLIFTON	TREASURER: 2				
1 ANDERSON HWY, POWHATAN, VA 23139	TREASURER. 2	0		0	0

Pai	<b>Other Information</b> (Note the statement requirements in the instructions for Part VI.)		2.0	
			Yes	No
33	Did the organization engage in any activity not previously reported to the IRS? If "Yes," attach a detailed description of each activity	33		✓
34	Were any changes made to the organizing or governing documents but not reported to the IRS? If "Yes," attach a conformed copy of the changes	34		<b>✓</b>
35	If the organization had income from business activities, such as those reported on lines 2, 6a, and 7a (among others), but <b>not</b> reported on Form 990-T, attach a statement explaining your reason for not reporting the income on Form 990-T.			
	Did the organization have unrelated business gross income of \$1,000 or more or section 6033(e) notice, reporting, and proxy tax requirements?	35a		✓
b	If "Yes," has it filed a tax return on Form 990-T for this year?	35b		
36	Was there a liquidation, dissolution, termination, or substantial contraction during the year? If "Yes," complete applicable parts of Schedule N	36		✓
	Enter amount of political expenditures, direct or indirect, as described in the instructions.   Did the organization file Form 1120-POL for this year?	37b		✓
38a	Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee <b>or</b> were any such loans made in a prior year and still unpaid at the start of the period covered by this return?	38a		<b>√</b>
39	Section 501(c)(7) organizations. Enter:  Initiation fees and capital contributions included on line 9			
b	Gross receipts, included on line 9, for public use of club facilities	_		
40a	Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 ▶			
b	Section 501(c)(3) and (4) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year or did it become aware of an excess benefit transaction from a prior year? If "Yes," complete Schedule L, Part I	40b		✓
С	Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958			
d	Enter amount of tax on line 40c reimbursed by the organization ▶			
е	All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T	40e		<b>√</b>
41	List the states with which a copy of this return is filed. ▶ VIRGINIA			
42a	The books are in care of ► CLIFTON C. WHITE  Located at ► 1 ANDERSON HWY, POWHATAN, VA  Telephone no. ► (804)  ZIP + 4	) 49 23139-	92-449 5439	93
b	At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial		Yes	No
	account)?	42b		<u> </u>
	If "Yes," enter the name of the foreign country: ▶			
	See the instructions for exceptions and filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts.			
С	At any time during the calendar year, did the organization maintain an office outside of the U.S.?	42c		<b>√</b>
43	Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of <b>Form 1041</b> —Check here and enter the amount of tax-exempt interest received or accrued during the tax year		•	<b>▶</b> □
			Yes	No
44	Did the organization maintain any donor advised funds? If "Yes," Form 990 must be completed instead of			,
	Form 990-EZ	44		<u> </u>
45 ——	Is any related organization a controlled entity of the organization within the meaning of section 512(b)(13)? If "Yes," Form 990 must be completed instead of Form 990-EZ	45		<b>√</b>

Page 4 Form 990-EZ (2008) Part VI Section 501(c)(3) organizations only. All section 501(c)(3) organizations must answer questions 46-49 and complete the tables for lines 50 and 51. No 46 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to 46 candidates for public office? If "Yes," complete Schedule C, Part I . 47 47 Did the organization engage in lobbying activities? If "Yes," complete Schedule C, Part II 48 48 Is the organization operating a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E. 49a 49a Did the organization make any transfers to an exempt non-charitable related organization? 49b **b** If "Yes," was the related organization(s) a section 527 organization? Complete this table for the five highest compensated employees (other than officers, directors, trustees and key employees) who 50 each received more than \$100,000 of compensation from the organization. If there is none, enter "None." (b) Title and average (c) Compensation (d) Contributions to (e) Expense (a) Name and address of each employee paid more employee benefit plans & hours per week account and than \$100,000 devoted to position deferred compensation other allowances **NONE** Total number of other employees paid over \$100,000 ► Complete this table for the five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None." (a) Name and address of each independent contractor paid more than \$100,000 (b) Type of service (c) Compensation NONE Total number of other independent contractors each receiving over \$100,000 Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge. Sign Signature of officer Here Date CLIFTON C. WHITE, CCPSF, INC TREASURER Type or print name and title. Check if Date Preparer's Identifying Number (See instructions) Preparer's Paid selfsignature

Preparer's

**Use Only** 

Firm's name (or yours

if self-employed), address, and ZIP + 4

May the IRS discuss this return with the preparer shown above? See instructions

employed ►

EIN

Phone no. ▶

### Schedule B (Form 990, 990-EZ, or 990-PF)

OMB No. 1545-0047

Department of the Treasury Internal Revenue Service

Name of the organization

Attach to Form 990, 990-EZ, and 990-PF.

**Schedule of Contributors** 

Employer identification number

CUMBERLAND COUNTY PUBLIC SCHOOLS FOUNDATION, INC			2037253
Organization type (check	one):		
Filers of:	Section:		
Form 990 or 990-EZ	√ 501(c)( 3 ) (enter number) organization		
	4947(a)(1) nonexempt charitable trust <b>not</b> treated as a private for	oundatio	n
	☐ 527 political organization		
Form 990-PF	501(c)(3) exempt private foundation		
	4947(a)(1) nonexempt charitable trust treated as a private found	lation	
	☐ 501(c)(3) taxable private foundation		
General Rule  For organizations	oxes for both the General Rule and a Special Rule. See instructions.)  iling Form 990, 990-EZ, or 990-PF that received, during the year, \$5,00 one contributor. Complete Parts I and II.	0 or mor	re (in money or
Special Rules			
under sections 509	c)(3) organization filing Form 990, or Form 990-EZ, that met the 331/3 % $9(a)(1)/170(b)(1)(A)(vi)$ , and received from any one contributor, during the 00 or (2) 2% of the amount on Form 990, Part VIII, line 1h or 2% of the I and II.	year, a	contribution of the
during the year, ag	c)(7), (8), or (10) organization filing Form 990, or Form 990-EZ, that receing regate contributions or bequests of more than \$1,000 for use exclusive or educational purposes, or the prevention of cruelty to children or animal	ely for reli	igious, charitable,
during the year, so not aggregate to n the year for an exc applies to this org- during the year.)	c)(7), (8), or (10) organization filing Form 990, or Form 990-EZ, that received contributions for use <i>exclusively</i> for religious, charitable, etc., purpose than \$1,000. (If this box is checked, enter here the total contribution <i>lusively</i> religious, charitable, etc., purpose. Do not complete any of the anization because it received nonexclusively religious, charitable, etc., organization decomposition organization decomposition organization decomposition decomposition decomposition decomposition decomposition decomposition decomposition decomposition decomposition decompositi	oses, but ons that v parts un contribution	these contributions did were received during less the <b>General Rule</b> ons of \$5,000 or more
	at are not covered by the General Rule and/or the Special Rules do no		

990-EZ, or 990-PF).

Form 990-EZ, or on line 2 of their Form 990-PF, to certify that they do not meet the filing requirements of Schedule B (Form 990,

	4		4	
Page		of		of Part I

Name of organization Employer identification number CUMBERLAND COUNTY PUBLIC SCHOOLS FOUNDATION, INC 54 2037253

Part I	Contributors (see instructions)		
(a) No.	(b) Name, address, and ZIP + 4	(c) Aggregate contributions	(d) Type of contribution
1	WILLIAM P. SANDERSON  2645 E SOUTHERN AVE, A 481  TEMPE, AZ 85282	\$10,000	Person Payroll Noncash  (Complete Part II if there is a noncash contribution.)
(a) No.	(b) Name, address, and ZIP + 4	(c) Aggregate contributions	(d) Type of contribution
		\$	Person Payroll Noncash  (Complete Part II if there is a noncash contribution.)
(a) No.	(b) Name, address, and ZIP + 4	(c) Aggregate contributions	(d) Type of contribution
		\$	Person Payroll Noncash  (Complete Part II if there is a noncash contribution.)
(a) No.	(b) Name, address, and ZIP + 4	(c) Aggregate contributions	(d) Type of contribution
		\$	Person Payroll Noncash  (Complete Part II if there is a noncash contribution.)
(a) No.	(b) Name, address, and ZIP + 4	(c) Aggregate contributions	(d) Type of contribution
		\$	Person Payroll Noncash  (Complete Part II if there is a noncash contribution.)
(a) No.	(b) Name, address, and ZIP + 4	(c) Aggregate contributions	(d) Type of contribution
		\$	Person Payroll Noncash  (Complete Part II if there is a noncash contribution.)

Name of organization

Employer identification number

Part I	Contributors (see instructions)		
(a) No.	(b) Name, address, and ZIP + 4	(c) Aggregate contributions	(d) Type of contribution
		\$	Person Payroll Noncash (Complete Part II if there is a noncash contribution.)
(a) No.	(b) Name, address, and ZIP + 4	(c) Aggregate contributions	(d) Type of contribution
		\$	Person Payroll Noncash  (Complete Part II if there is a noncash contribution.)
(a) No.	(b) Name, address, and ZIP + 4	(c) Aggregate contributions	(d) Type of contribution
		\$	Person Payroll Noncash  (Complete Part II if there is a noncash contribution.)
(a) No.	(b) Name, address, and ZIP + 4	(c) Aggregate contributions	(d) Type of contribution
		\$	Person Payroll Noncash  (Complete Part II if there is a noncash contribution.)
(a) No.	(b) Name, address, and ZIP + 4	(c) Aggregate contributions	(d) Type of contribution
		\$	Person Payroll Noncash  (Complete Part II if there is a noncash contribution.)
(a) No.	(b) Name, address, and ZIP + 4	(c) Aggregate contributions	(d) Type of contribution
		\$	Person Payroll Noncash  (Complete Part II if there is a noncash contribution.)

Name of organization

Employer identification number

Part I	Contributors (see instructions)		·
(a) No.	(b) Name, address, and ZIP + 4	(c) Aggregate contribution	(d) S Type of contribution
		\$	Person Payroll Noncash  (Complete Part II if there is a noncash contribution.)
(a) No.	(b) Name, address, and ZIP + 4	(c) Aggregate contribution	(d) S Type of contribution
		\$	Person Payroll Noncash  (Complete Part II if there is a noncash contribution.)
(a) No.	(b) Name, address, and ZIP + 4	(c) Aggregate contribution	(d) S Type of contribution
		\$	Person Payroll Noncash  (Complete Part II if there is a noncash contribution.)
(a) No.	(b) Name, address, and ZIP + 4	(c) Aggregate contribution	(d) s Type of contribution
		\$	Person Payroll Noncash  (Complete Part II if there is a noncash contribution.)
(a) No.	(b) Name, address, and ZIP + 4	(c) Aggregate contribution	(d) S Type of contribution
		\$	Person Payroll Noncash  (Complete Part II if there is a noncash contribution.)
(a) No.	(b) Name, address, and ZIP + 4	(c) Aggregate contribution	(d) Type of contribution
		\$	Person Payroll Noncash  (Complete Part II if there is a noncash contribution.)

Employer identification number **CUMBERLAND COUNTY PUBLIC SCHOOLS FOUNDATION, INC** 54 2037253

Part II	Noncash Property (see instructions)		
(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (see instructions)	(d) Date received
	NONE	\$	/
(a) No. from Part I	(b)  Description of noncash property given	(c) FMV (or estimate) (see instructions)	(d) Date received
		\$	!
(a) No. from Part I	(b)  Description of noncash property given	(c) FMV (or estimate) (see instructions)	(d) Date received
		\$	····· /·····
(a) No. from Part I	(b)  Description of noncash property given	(c) FMV (or estimate) (see instructions)	(d) Date received
		\$	
(a) No. from Part I	(b)  Description of noncash property given	(c) FMV (or estimate) (see instructions)	(d) Date received
		\$	
(a) No. from Part I	(b)  Description of noncash property given	(c) FMV (or estimate) (see instructions)	(d) Date received
		\$	///

Employer identification number

Part II	Noncash Property (see instructions)		
(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (see instructions)	(d) Date received
		\$	
(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (see instructions)	(d) Date received
		\$	
(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (see instructions)	(d) Date received
		\$	
(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (see instructions)	(d) Date received
		\$	
(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (see instructions)	(d) Date received
		\$	
(a) No. from Part I	(b)  Description of noncash property given	(c) FMV (or estimate) (see instructions)	(d) Date received
		\$	

Page	of	of Part II
i age	01	01 Fait II

Schedule B (Form 990, 990-EZ, or 990-PF) (2008) Name of organization Employer identification number **CUMBERLAND COUNTY PUBLIC SCHOOLS FOUNDATION, INC** 2037253 Exclusively religious, charitable, etc., individual contributions to section 501(c)(7), (8), or (10) organizations aggregating more than \$1,000 for the year. Complete columns (a) through (e) and the following line entry. For organizations completing Part III, enter the total of exclusively religious, charitable, etc., contributions of **\$1,000** or less for the year. (Enter this information once. See instructions.) ▶ \$ (a) No. (c) Use of gift from (b) Purpose of gift (d) Description of how gift is held Part I **NONE** (e) Transfer of gift Transferee's name, address, and ZIP + 4 Relationship of transferor to transferee (a) No. from (c) Use of gift (d) Description of how gift is held (b) Purpose of gift Part I (e) Transfer of gift Transferee's name, address, and ZIP + 4 Relationship of transferor to transferee (a) No. from (c) Use of gift (d) Description of how gift is held (b) Purpose of gift Part I (e) Transfer of gift Transferee's name, address, and ZIP + 4 Relationship of transferor to transferee (a) No. (b) Purpose of gift (d) Description of how gift is held from (c) Use of gift Part I (e) Transfer of gift

Transferee's name, address, and ZIP + 4

Relationship of transferor to transferee

Page	of	of Part III
raye	OI	OI Part III

**Employer identification number** 

Name of organization

Exclusively religious, charitable, etc., individual contributions to section 501(c)(7), (8), or (10) organizations Part III aggregating more than \$1,000 for the year. Complete columns (a) through (e) and the following line entry. For organizations completing Part III, enter the total of exclusively religious, charitable, etc., contributions of **\$1,000** or less for the year. (Enter this information once. See instructions.) ▶ \$ (a) No. (b) Purpose of gift (d) Description of how gift is held (c) Use of gift from Part I (e) Transfer of gift Transferee's name, address, and ZIP + 4 Relationship of transferor to transferee (a) No. from (b) Purpose of gift (c) Use of gift (d) Description of how gift is held Part I (e) Transfer of gift Transferee's name, address, and ZIP + 4 Relationship of transferor to transferee (a) No. from (c) Use of gift (d) Description of how gift is held (b) Purpose of gift Part I (e) Transfer of gift Transferee's name, address, and ZIP + 4 Relationship of transferor to transferee (a) No. from (b) Purpose of gift (c) Use of gift (d) Description of how gift is held Part I (e) Transfer of gift Transferee's name, address, and ZIP + 4 Relationship of transferor to transferee

## **General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Note.** Terms in **bold** are defined in the *Glossary* of the Instructions for Form 990.

## **Purpose of Schedule**

Schedule B (Form 990, 990-EZ, or 990-PF) is used to provide information on contributions the organization reported on:

- Form 990-PF, Return of Private Foundation, line 1;
- Form 990, Return of Organization Exempt from Income Tax, Part VIII, Statement of Revenue, line 1;
- Form 990-EZ, Short Form Return of Organization Exempt from Income Tax, line 1.

#### Who Must File

Every organization must complete and attach Schedule B to their Form 990, 990-EZ, or 990-PF, unless it certifies that it does not meet the filing requirements of this schedule by answering "No" on Form 990, Part IV, Checklist of Required Schedules, line 2; on Form 990-EZ, line H; or on Form 990-PF, line 2. See the separate instructions for these lines on those forms.

If an organization is not required to file Form 990, Form 990-EZ, or Form 990-PF but chooses to do so, it must file a complete return and provide all of the information requested, including the required schedules.

## **Accounting Method**

When completing Schedule B (Form 990, 990-EZ, or 990-PF), the organization must use the same accounting method it checked, either on Form 990, Part XI, *Financial Statements and Reporting,* line 1; Form 990-EZ, line G; or Form 990-PF, line J.

## **Public Inspection**

Schedule B is:

- Open to public inspection for an organization that files Form 990-PF,
- Open to public inspection for a section 527 political organization that files Form 990 or Form 990-EZ, or
- For the other organizations that file Form 990 or Form 990-EZ, the names and addresses of contributors are not open to public inspection. All other information, including the amount of contributions, the description of noncash contributions, and any other information provided, will be open to public inspection unless it clearly identifies the contributor.

If an organization files a copy of Form 990, or Form 990-EZ, and attachments, with any state, it should not include its Schedule B (Form 990, 990-EZ, or 990-PF) in the attachments for the state, unless a schedule of contributors is specifically required by the state. States that do not require the information might inadvertently make the schedule available for public inspection along with the rest of the Form 990 or Form 990-EZ.

See the instructions for Form 990, Form 990-EZ, and Form 990-PF, for information on telephone assistance and the public inspection rules for these forms and their attachments.

## Contributors to be Listed on Part I

A contributor (person) includes individuals, fiduciaries, partnerships, corporations, associations, trusts, and exempt organizations. In addition, **governmental units** are contributors for purposes of section 509(a)(2), 170(b)(1)(A)(iv), and 170(b)(1)(A)(vi) organizations.

#### Contributions

Contributions reportable in Schedule B (Form 990, 990-EZ, or 990-PF) are contributions, grants, bequests, devises, and gifts of money or property, whether or not for charitable purposes. For instance, political contributions to section 527 political organizations are included. Contributions do not include fees for the performance of services. See the instructions for Form 990, Part VIII, line 1, for a fuller discussion of what constitutes contributions.

#### **General Rule**

Unless the organization is covered by one of the *Special Rules* below, it must list in Part I every contributor who, during the year, gave the organization directly or indirectly, money, **securities**, or any other type of property aggregating \$5,000 or more for the organization's **tax year**. In determining the aggregate amount, separate and independent gifts of less than \$1,000 may be disregarded.

#### Special Rules

Section 501(c)(3) organizations that file Form 990 or Form 990-EZ. For an organization described in section 501(c)(3) that meets the 33 1/3% support test of the regulations under sections 509(a)(1), 170(b)(1)(A)(vi), and not just the 10% support test (whether or not the organization is otherwise described in section 170(b)(1)(A)), list in Part I only those contributors whose contribution of \$5,000 or more is greater than 2% of the amount reported on Form 990, Part VIII, line 1h or Form 990-EZ, line 1.

Example. A section 501(c)(3) organization, of the type described above, reported \$700,000 in total contributions, gifts, grants, and similar amounts received on Form 990, Part VIII, line 1h. The organization is only required to list in Parts I and II of its Schedule B each person who contributed more than the greater of \$5,000 or 2% of \$700,000 (\$14,000). Thus, a contributor who gave a total of \$11,000 would not be reported in Parts I and II for this section 501(c)(3) organization. Even though the \$11,000 contribution to the organization was greater than \$5,000, it did not exceed \$14,000.

Section 501(c)(7), (8), or (10) organizations. For contributions to these social and recreational clubs, fraternal beneficiary and domestic fraternal societies, orders, or associations that were not for an exclusively religious, charitable, etc., purpose, list in Part I, each contributor who contributed \$5,000 or more during the year, as described under the *General Rule*, earlier.

For contributions or bequests to a section 501(c)(7), (8), or (10) organization received for use exclusively for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals (sections 170(c)(4), 2055(a)(3), or 2522(a)(3)), list in Part I each contributor whose aggregate contributions for an exclusively religious, charitable, etc., purpose were more than \$1,000 during the year. To determine the more-than-\$1,000 amount, total all of a contributor's gifts for the year (regardless of amount). For a noncash contribution, complete Part II.

All section 501(c)(7), (8), or (10) organizations that listed an exclusively religious, charitable, etc., contribution in Part I or II must also complete Part III to provide further information on such contributions of more than \$1,000 during the year, and show the total amount received from such contributions that were for \$1,000 or less during the year.

However, if a section 501(c)(7), (8), or (10) organization did not receive a contribution of more than \$1,000 during the year for exclusively religious, charitable, etc., purposes, and consequently was not required to complete Parts I through III, it need only check the correct *Special Rules* box applicable to that organization on the front of Schedule B and enter, in the space provided, the total contributions it received during the year for an exclusively religious, charitable, etc., purpose.

## **Specific Instructions**

**Note.** You may duplicate Parts I through III if more copies of these parts are needed. Number each page of each part.

Part I. In column (a), identify the first contributor listed as No. 1 and the second contributor as No. 2, etc.

Number consecutively. In column (b), list the contributor's name and address. In column (c), enter the amount of aggregate contributions for the year for the contributor listed.

In column (d), check the type of contribution. Check all that apply for the contributor listed. If a cash contribution came directly from a contributor (other than through payroll deduction), check the "Person" box. A cash contribution includes contributions paid by cash, credit card, check, money order, electronic fund or wire transfer, and other charges against funds on deposit at a financial institution.

If an employee's cash contribution was forwarded by an employer (indirect contribution), check the "Payroll" box. If an employer withholds contributions from employees' pay and periodically gives them to the organization, report only the employer's name and address and the total amount given unless you know that a particular employee gave enough to be listed separately.

Check the "noncash" box for any other contribution of property other than cash and complete Part II of this schedule.

For section 527 organizations that file a Form 8871, Political Organization Notice of Section 527 Status, the names and addresses of contributors that are not reported on Form 8872, Political Organization Report of Contributions and Expenditures, do not need to be reported in Part I if the organization paid the amount specified by section 527(j)(1). In this case, enter "Pd. 527(j)(1)" in column (b), instead of a name, address, and zip code; but you must enter the amount of contributions in column (c).

Part II. In column (a), show the number that corresponds to the contributor's number in Part I. In column (b), describe the noncash contribution received by the organization. Note the public inspection rules discussed earlier.

In columns (c) and (d), report property with readily determinable market value (for example, marked quotations for securities) by listing its fair market value. If the organization immediately sells securities contributed to the organization (including through a broker or agent), the contribution still must be reported as a gift of property rather than cash in the amount of the net proceeds plus the broker's fees and expenses. See the instructions to Form 990, Part VIII, line 1g, which provide an example to illustrate this point. If the property is not immediately sold, measure market value of marketable securities registered and listed on a recognized securities exchange by the average of the highest and lowest quoted selling prices (or the average between the bona fide bid and asked prices) on the contribution date. See Regulations section 20.2031-2 to determine the value of contributed stocks and bonds. When fair market value cannot be readily determined, use an appraised or estimated value. To determine the amount of a noncash contribution subject to an outstanding debt, subtract the debt from the property's fair market value. Enter the date the property was received by the organization, if the donor has fully given up use and enjoyment of the property at that time.

For more information on noncash contributions, see the instructions for Schedule M (Form 990), Noncash Contributions.

If the organization received a partially completed Form 8283, Noncash Charitable Contributions, from a donor, complete it and return it so the donor can get a charitable contribution deduction. Keep a copy for your records.

Original (first) and successor donee (recipient) organizations must file Form 8282, Donee Information Return, if they sell, exchange, consume, or otherwise dispose of (with or without consideration) charitable deduction property (property other than money or certain publicly traded securities) within 3 years after the date the original donee received the property.

Part III. Section 501(c)(7), (8), or (10) organizations that received contributions or bequests for use exclusively for religious, charitable, etc., purposes must complete Parts I through III for those persons whose gifts totaled more than \$1,000 during the year. Show also, in the heading of Part III, total gifts to these organizations that were \$1,000 or less for the year and were for exclusively religious, charitable, etc., purposes. Complete this information only on the first Part III page.

If an amount is set aside for an exclusively religious, charitable, etc., purpose, show in column (d) how the amount is held (for example, whether it is commingled with amounts held for other purposes). If the organization transferred the gift to another organization, show the name and address of the transferee organization in column (e) and explain the relationship between the two organizations.

## SCHEDULE A (Form 990 or 990-EZ)

## **Public Charity Status and Public Support**

To be completed by all section 501(c)(3) organizations and section 4947(a)(1) nonexempt charitable trusts.

nonexempt charitable trusts.

► Attach to Form 990 or Form 990-EZ. ► See separate instructions.

OMB No. 1545-0047

2008

Open to Public Inspection

Department of the Treasury Internal Revenue Service

Name of the organization Employer identification number **CUMBERLAND COUNTY PUBLIC SCHOOLS FOUNDATION, INC** 54 2037253 Reason for Public Charity Status (All organizations must complete this part.) (see instructions) Part I The organization is not a private foundation because it is: (Please check only one organization.) ☐ A church, convention of churches, or association of churches described in section 170(b)(1)(A)(i). A school described in **section 170(b)(1)(A)(ii).** (Attach Schedule E.) 3 A hospital or a cooperative hospital service organization described in section 170(b)(1)(A)(iii). (Attach Schedule H.) 4 A medical research organization operated in conjunction with a hospital described in section 170(b)(1)(A)(iii). Enter the hospital's name, city, and state: 5 An organization operated for the benefit of a college or university owned or operated by a governmental unit described in section 170(b)(1)(A)(iv). (Complete Part II.) A federal, state, or local government or governmental unit described in section 170(b)(1)(A)(v). 6 7 An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in section 170(b)(1)(A)(vi). (Complete Part II.) 8 A community trust described in **section 170(b)(1)(A)(vi)**. (Complete Part II.) An organization that normally receives: (1) more than 331/3 % of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions-subject to certain exceptions, and (2) no more than 33/3 % of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See section 509(a)(2). (Complete Part III.) An organization organized and operated exclusively to test for public safety. See section 509(a)(4). (see instructions) An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2). See section 509(a)(3). Check the box that describes the type of supporting organization and complete lines 11e through 11h. a ☐ Type I **b** Type II **c** Type III–Functionally integrated **d** Type III–Other e Dy checking this box, I certify that the organization is not controlled directly or indirectly by one or more disqualified persons other than foundation managers and other than one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2). f If the organization received a written determination from the IRS that it is a Type II, or Type III supporting organization, check this box Since August 17, 2006, has the organization accepted any gift or contribution from any of the g following persons? Yes No (i) A person who directly or indirectly controls, either alone or together with persons described in (ii) and (iii) below, the governing body of the supported organization? . . . . . . . . . . . . . . . . . 11g(i) 11g(ii) (ii) A family member of a person described in (i) above? 11g(iii) (iii) A 35% controlled entity of a person described in (i) or (ii) above? . . . . . Provide the following information about the organizations the organization supports. h (iii) Type of organization (ii) EIN (iv) Is the organization (i) Name of supported (v) Did you notify (vi) Is the (vii) Amount of organization (described on lines 1-9 in col. (i) listed in your the organization in organization in col. support above or IRC section governing document? col. (i) of your (i) organized in the U.S.? (see instructions)) support? Yes Yes Nο Yes No Nο Total

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi) (Complete only if you checked the box on line 5, 7, or 8 of Part I.)

Sec	tion A. Public Support						
Ca	lendar year (or fiscal year beginning in) 🕨	(a) 2004	<b>(b)</b> 2005	(c) 2006	(d) 2007	(e) 2008	(f) Total
1	Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	23,850	22,011	34,106	63,303	41,258	184,258
2	Tax revenues levied for the organization's benefit and either paid to or expended on its behalf	0	0	0	0	0	0
3	The value of services or facilities furnished by a governmental unit to the organization without charge	0	0	0	0	0	0
4	Total. Add lines 1-3	23,850	22,011	34,106	63,303	41,258	184,258
5	The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						14,000
6	Public support. Subtract line 5 from line 4.						170,258
Sec	tion B. Total Support						<u> </u>
	lendar year (or fiscal year beginning in)	(a) 2004	<b>(b)</b> 2005	(c) 2006	(d) 2007	<b>(e)</b> 2008	(f) Total
7	Amounts from line 4	23,850	22,011	34,106	63,303	41,258	184,258
8	Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources	318	418	1392	1402	3890	7420
9	Net income from unrelated business activities, whether or not the business is regularly carried on	0	0	0	0	0	0
10	Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)	0	0	0	0	0	0
11	Total support. Add lines 7 through 10 .						191,678
12	Gross receipts from related activities, etc	. (see instructio	ns)			12	
13	First five years. If the Form 990 is for		n's first, secon	d, third, fourth	, or fifth tax ye	ear as a sectio	n 501(c)(3)
	organization, check this box and stop he						<u> ▶ ⊔</u>
Sec	tion C. Computation of Public Sup	-					
14	Public support percentage for 2008 (line		-	I, column (f))		14	89 %
15	Public support percentage from 2007 Sch	•	•			15	66 %
	331/3 % support test—2008. If the organizand stop here. The organization qualifies	as a publicly s	supported organ	nization			
b	33\% % support test—2007. If the organization qual box and stop here. The organization qual						_
17a	10%-facts-and-circumstances test—20 more, and if the organization meets the "facts-and-circumstances test—20 organization meets the "facts-and-circumstances test—20 more, and if the organization meets the "facts-and-circumstances test—20 more, and if the organization meets the "facts-and-circumstances test—20 more, and if the organization meets the "facts-and-circumstances test—20 more, and if the organization meets the "facts-and-circumstances test—20 more, and if the organization meets the "facts-and-circumstances test—20 more, and if the organization meets the "facts-and-circumstances test—20 more, and if the organization meets the "facts-and-circumstances test—20 more, and if the organization meets the "facts-and-circumstances test—20 more, and if the organization meets the "facts-and-circumstances test—20 more, and if the organization meets the "facts-and-circumstances test—20 more, and the organization meets the "facts-and-circumstances test—20 more, and the organization meets the "facts-and-circumstances test—20 more, and the organization meets the "facts-and-circumstances" the organization meets the org	acts-and-circun	nstances" test,	check this box	and <b>stop here.</b>	Explain in Part	IV how the _
b 18	10%-facts-and-circumstances test—2007 more, and if the organization meets the "facts-and-circumstance organization meets the facts-and-circumstance organization did private foundation. If the organization did private foundation or sample or sampl	acts-and-circum inces" test. The	stances" test, c organization qua	heck this box a difies as a public	and <b>stop here</b> . Bly supported or	Explain in Part ganization	IV how the

## Part III Support Schedule for Organizations Described in Section 509(a)(2)

	(Complete only if you checke	ed the box o	n line 9 of Pa	ırt I.)			
Section A. Public Support							
Ca	llendar year (or fiscal year beginning in) ▶	(a) 2004	<b>(b)</b> 2005	(c) 2006	(d) 2007	(e) 2008	(f) Total
1	Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2	Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3	Gross receipts from activities that are not an unrelated trade or business under section 513						
4	Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5	The value of services or facilities furnished by a governmental unit to the organization without charge						
6	<b>Total.</b> Add lines 1-5						
7a	Amounts included on lines 1, 2, and 3 received from disqualified persons .						
	Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of 1% of the total of lines 9, 10c, 11, and 12 for the year or \$5,000						
с 8	Add lines 7a and 7b						
	line 6.)						
	tion B. Total Support		T				T
Ca	alendar year (or fiscal year beginning in) ▶	(a) 2004	<b>(b)</b> 2005	(c) 2006	(d) 2007	<b>(e)</b> 2008	(f) Total
9 10a	Amounts from line 6						
b	Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
с 11	Add lines 10a and 10b						
12	Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)						
13	Total support. (Add lines 9, 10c, 11, and 12.)						
14	First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here						
Sec	tion C. Computation of Public Su						
15 16	Public support percentage for 2008 (lin Public support percentage from 2007 S				(f))	15 16	<u>%</u> %
	tion D. Computation of Investmer			<u> </u>		,	,,,
17	Investment income percentage for 2008	<b>3</b> (line 10c, co	lumn (f) divide	-	olumn (f)) .	17	%
18 10-	Investment income percentage from 20				and the end of	18	
19a b	33\% % support tests—2008. If the organ 17 is not more than 33\% %, check this b 33\% % support tests—2007. If the organ	ox and <b>stop h</b> e	ere. The organ	zation qualifies	as a publicly	supported orga	anization >
	line 18 is not more than 33% %, check this <b>Private foundation.</b> If the organization	s box and <b>stop</b>	here. The orga	nization qualifie	s as a publicly	supported orga	nization >
20	rivate iounication. If the organization	uia not check	a box on line	14, 19a, or 19b	, check this b	ox and see ins	แนะแบกร 🟲 🔲

Part IV	<b>Supplemental Information.</b> Complete this part to provide the explanation required by Part II, line 10; Part II, line 17a or 17b; or Part III, line 12. Provide any other additional information. (see instructions)
NONE	

## SCHEDULE O (Form 990)

## **Supplemental Information to Form 990**

OMB No. 1545-0047

Department of the Treasury Internal Revenue Service Name of the organization ▶ Attach to Form 990. To be completed by organizations to provide additional information for responses to specific questions for the Form 990 or to provide any additional information.

Open to Public Inspection

Employer identification number

54

CUMBERLAND COUNTY PUBLIC SCHOOLS FOUNDATION, INC	54	2037253		
LATE FILING: THIS RETURN WAS NOT COMPLETED WITHIN THE SCHEDULED DEADLIN	E OF 15	5TH DAY OF FIFTH		
MONTH AFTER FISCAL YEAR'S END (IN THIS CASE DECEMBER 15TH) DUE SOLELY TO	A MISU	NDERSTANDING.		
NEW TO THIS PROCESS AS FIRST-YEAR TREASURER AND HAVING TO COMPLETE THE	TAXES	FOR THE FOUNDATION,		
I WAS TOLD THAT THEY WERE DUE "FIVE MONTHS" AFTER END OF FY. THUS, THINKING IT WAS DUE BY DECEMBER 31				
I SAT DOWN ON DECEMBER 15TH COINCIDENTALLY TO BEGIN TO COMPLETE THE FOR	RMS AN	ID IMMEDIATLEY		
DISCOVERED THAT THE FORMS WERE DUE THAT DAY AND NOT ON THE 31ST OF DECEMBER.				
THE COMPLETED FORMS WITH SCHEDULES ARE SUBMITTED ON DECEMBER 17TH, 2	009.			
SEE FOLLOWING PAGE FOR ADDITIONAL INFO FOR 990-EZ, PART I				

Schedule O (Form 990) 2008 Page 2

Employer identification number Name of the organization **CUMBERLAND COUNTY PUBLIC SCHOOLS FOUNDATION, INC** 54 2037253 990 EZ, PART I, LINE 10 (SCHOLARSHIPS AND GRANTS PAID): SCHOLARSHIPS, TOTAL AWARDED \$ 19,850 **GRANTS TO TEACHERS, TOTAL \$ 8,700** Ernest Allen Hampden-Sydney College \$1000 **Cumberland Elementary School: \$ 1,587** Cumberland Middle School: \$ 1,307 Lindsay Barnette John Tyler Community College \$1500 Joneka Brooks VCU \$1500 Cumberland High School: \$ 5,806 Brodis Brown Shenandoah Univ \$500 Gerard Cosby Howard Univ \$1850 **Julia Higgins** Lynchburg College \$1000 Lauren Ingle William & Mary \$1000 Kelsey Kronmeister Meridith Manor Equistrian \$500 **Stephanie Morris** John Tyler CC \$1000 Courtney Reed William & Mary \$1000 Austin Rice VA Tech \$1750 Allie Robinson UVA-Wise \$1250 Jessica Robinson VCU \$1000 Sarah Robinson Catawba College \$1250 lesha Samuels UVA \$1750 **Cassie White Bridgewater College \$1000 Montessa Booker** College TBD \$1000 990 EZ, PART I, LINE 16 (OTHER EXPENSES): TOTAL \$ 8,371 Award and Recognition Dinners: \$1,125 Software subscriptions: \$1,345 Conference registration: \$340 fees (bank and govt): \$52 fund raising expenses: \$5,509

Schedule O (Form 990) 2008 Page 3

## **General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

## **Purpose of Schedule**

Schedule O (Form 990) is used by an organization that files Form 990 to provide the IRS with narrative information required for responses to specific questions on Form 990, or to explain the organization's operations or responses to various questions. It allows organizations to supplement information reported on Form 990.

### Who Must File

All organizations that file Form 990 must file Schedule O (Form 990). At a minimum, the schedule must be used to answer Form 990, Part VI, lines 10 and 19. If an organization is not required to file Form 990 but chooses to do so, it must file a complete return and provide all of the information requested, including the required schedules.

## **Specific Instructions**

Use as many continuation sheets of Schedule O (Form 990) as needed.

Complete the required information on the appropriate line of Form 990 or its schedules prior to using Schedule O (Form 990).

Identify clearly the specific part and line(s) of Form 990 or its schedule(s) to which each response relates. Follow the part and line sequence of Form 990 or the part and line sequence of its schedule(s).

Late return. If the return is not filed by the due date (including any extension granted), use Schedule O (Form 990) to provide a statement giving the reasons for not filing on time.

Amended return. If the organization checked the Amended Return box on Form 990, line B, use Schedule O (Form 990) to list each part or schedule and line item of the Form 990 that was amended.

**Group return.** If the organization answered "Yes" to Form 990, line H(a) but "No" to line H(b), use a separate attachment to list the name, address, and EIN of each affiliated organization included in the group return. **Do not use** this schedule. See the Instructions for Form 990, *I. Group Return.* 

**Parts III, V, VI, VII, and XI.** Use Schedule O (Form 990) to provide any narrative information required for the following questions.

- 1. Part III, Statement of Program Service Accomplishments.
  - a. "Yes" response to line 2.
  - b. "Yes" response to line 3.
  - c. Other program services on line 4d.
- 2. "No" response to Part V, Statements Regarding Other IRS Filings and Tax Compliance, line 3b.
- 3. Part VI, Governance, Management, and Disclosure.
- a. Material differences in voting rights in line 1a.
  - b. "Yes" responses to lines 2-7.
  - c. "No" responses to lines 8 or 9b.
- d. Description of process for review, if any, on line 10.
  - e. "Yes" response to line 11.
  - f. "Yes" response to line 12c.
- g. Description of process for determining compensation on lines 15a and 15b.
- h. Description for making documents public on lines 18 and 19.

- 4. Part VII, Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors.
- a. Estimate of average hours per week, if any, devoted to related organizations for which compensation was reported in columns (E) or (F).
- b. Description of reasonable efforts undertaken in regard to column (E).
- 5. Part XI, Financial Statements and Reporting.
- a. Change in accounting method or description of other accounting method used on line 1.
- b. Change in committee oversight review from prior year on line 2c.
  - c. "No" response to line 3b.

Schedule G (Form 990 or 990-EZ). If applicable, use Schedule O (Form 990) to describe payments of fundraising expenses or reimbursements as required in Part 1, line 2b, column (v).

Schedule K (Form 990). If applicable, use Schedule O (Form 990) to describe the organization's use of alternative 12-month reporting periods with respect to bond issues reported on Schedule K (Form 990).

Schedule L (Form 990 or 990-EZ). Use Schedule O (Form 990) if additional space is needed to report information required by Schedule L (Form 990 or 990-EZ).

**Schedule R (Form 990).** Use Schedule O (Form 990) to provide the group exemption relationships described on Schedule R (Form 990).

**Other.** Use Schedule O (Form 990) to provide narrative explanations and descriptions to other specific questions. The narrative provided should refer and relate to a particular line and response on the form.